

Please return completed form to board@oagitm.org by **12/14/2018**.

Company Information:

Company Name: _____ Address: _____
URL: _____ City: _____
State: _____ Zip Code: _____

Primary Contact Information:

Name: _____ Email: _____
Title: _____ Phone: _____

-----This section for Sponsors Only-----

Sponsorship Request: (Place a 1 next to your preferred sponsorship level, a 2 next to your second choice, and subsequent numbers next to any other sponsorship levels you would be willing to participate at. Leave blank any sponsorship levels you would not be interested in.)

___ Breakfast Sponsorship (\$2500)	___ Tote Sponsorship (\$3000)
___ Break Sponsorship (\$2500)	___ Gift Sponsorship (\$3000)
___ Lunch Sponsorship (\$3500)	___ Speaker Sponsorship (\$5000)

(Sponsorships will be awarded first to vendors presenting in partnership with an OAGITM member.)

Member Partner (if applicable): _____

Sponsor Presentation Description: (Please provide a brief description of your presentation topic for consideration.)

----- This section for Sponsors & Exhibitors-----

Exhibit Booth/Marketing Material Description: Please briefly describe your typical exhibit (free standing exhibits, handouts, demo equipment, special displays, etc.) Power, wi-fi, and a table with skirting and chairs will be provided.

----- This section for Exhibitors Only-----

Exhibitor Request (fill in quantity desired):

____ Exhibit Booth (includes 1 attendee): \$1000

____ Additional Attendees: \$500/each

Other a la carte Options:

____ Educational (non-marketing) Presentation Slot (45 minutes): \$1500

Conference Program Ad: ____ Full-Page: \$750 ____ Half-Page: \$500 ____ Quarter-Page: \$250

A la Carte Presentation Description: (Please provide a brief description of your presentation topic for consideration.)



Terms and Conditions

EXHIBIT/SPONSORSHIP RIGHT OF REFUSAL:

The Oregon Association of Government IT Management (OAGITM), reserves the right to refuse admittance to and/or require removal of any exhibit, advertisement, item, or individual who, at the sole discretion of the OAGITM board member or members, is deemed unsuitable or inappropriate in any way.

In the event that OAGITM shall determine that the conduct or content of any exhibitor, sponsor, or agent of an exhibitor or sponsor, is not in keeping with the character of OAGITM's exhibitor policy, OAGITM may, at any time, without notice, terminate the agreement for space entered into with said exhibitor or sponsor and remove the exhibitor or sponsor, its employees, agents, servants and all of the property of the exhibitor or sponsor from the exhibit space and from the Conference. No exhibitor or sponsor shall have any right or claim against OAGITM on account of any action so taken.

The determination of the board member or members as to the suitability of any exhibitor or sponsor, proposed exhibit or sponsorship, or the conduct of any person within the Conference shall, in each instance, be final. If admittance is refused or if exhibitor or sponsor is removed, exhibitor or sponsor will remain liable for the cancellation penalty per the OAGITM Sponsorship Policy.

LIMITATION OF LIABILITY:

Exhibitor/Sponsor agrees to protect, save, and hold OAGITM harmless from any damage or charges imposed for violation of any law or ordinance, whether occasioned by the negligence of the exhibitor/sponsor or those holding under the exhibitor/sponsor, as well as to strictly comply with the applicable terms and conditions contained in the agreement between the facility and OAGITM regarding the exhibit/event premises. Further, the exhibitor/sponsor at all times shall protect, indemnify, save, and hold harmless OAGITM against and from any and all loss, cost, damage, liability or expense arising out of or by reason of any accident or other occurrence to anything or anyone, including the exhibitor/sponsor, its agents, employees, event attendees and business invitees which arises out of or by reason of said exhibitor's/sponsor's occupancy and use of the exhibition/event premises or a part thereof.

In addition, exhibitor/sponsor acknowledges that neither OAGITM nor any of the exhibit/event facilities maintain insurance covering exhibitor's/sponsor's property and that it is the sole responsibility of exhibitor/sponsor to obtain business interruption and property damage insurance covering such losses by exhibitor/sponsor.

TERMINATION OF EXHIBIT/SPONSORSHIP:

If the Conference venue is destroyed or damaged, or the Conference fails to take place as scheduled due to declaration of war, an act of God, or an emergency declared by any government agency or for any other reason, this contract may be terminated by OAGITM. In the event of such termination, the exhibitor/sponsor waives any and all damages and claims for damages and agrees that the sole liability of OAGITM shall be to return to each exhibitor/sponsor the exhibitor's/sponsor's fee.

CONTRACT FOR SPACE AND CANCELLATION PENALTIES:

This agreement is binding upon signature. Exhibit/event space reservations will not be considered confirmed until the total

OAGITM 2019 Winter Conference, February 19-22
Sponsor & Exhibitor Application



amount due has been paid. Exhibitors/sponsors whose reservations are not paid in full by the published Sponsor &

Exhibitor Registration Deadline may lose their reservation. Exhibitors/sponsors wishing to cancel or withdraw from the show must do so in writing, via registered mail or via e-mail. E-mail submissions are not considered accepted or considered valid until personally acknowledged via e-mail by a member of the OAGITM Board. Cancellations made on or before the Sponsor & Exhibitor Registration Deadline will not incur a cancellation fee. Cancellations made after the registration deadline will be liable for the full fee. Exhibitors and sponsors are not allowed to reduce their contracted participation levels less than 30 days before the conference.

RESTRICTIONS:

Promotional activities such as surveys and giveaways are permitted only in your designated area. All exhibitors/sponsors must be properly attired and conduct themselves in a professional manner. The use of strobe lights, microphones or other amplification equipment is prohibited.

I have read and agree to abide by the Terms and Conditions for Exhibiting/Sponsoring the OAGITM Winter Conference. I understand that OAGITM reserves the right to modify these Terms and Conditions due to changes in the Rules and Regulations enforced by the venue. All sponsors and exhibitors will be notified of changes in Terms and Conditions. By signing this application, I understand that I and all employees and agents of my company participating in the OAGITM Winter Conference will adhere to the rules and regulations set forth.

Signature	<input type="text"/>	Date	<input type="text"/>
Print Name	<input type="text"/>		
Print Title	<input type="text"/>		

PLEASE RETURN THE COMPLETED OAGITM SPONSOR AND EXHIBITOR APPLICATION TO:
board@oagitm.org